

Handbook Transportation Information

Oakridge Public Schools provides bus transportation as a service to the students of our community in grades K – 12 and is to be considered a privilege. In order to provide transportation services to your student, please complete the online transportation information form found on the district's website. This information is used to prepare routes for the upcoming school year and having accurate addresses for pick up and drop off locations is pertinent. We ask that this form be completed prior to the end of the school year. If you move or need to have your student picked up or dropped off from a daycare we ask that you complete a new online transportation form throughout the school year, as needed. Note, all changes are subject to the approval of the Transportation office. Please be advised, changes may take up to 7 business days to complete. If your student will not need bus transportation, please indicate such on the transportation form.

Students must ride the bus they are assigned and must board and depart from the bus at the assigned bus stop. We are unable to allow children to ride a bus other than their assigned bus to visit a friend or go to a meeting. Parents must provide transportation for these extra-curricular activities.

The school bus and school vehicles are an extension of the school itself. All rules, policies, procedures, etc. that apply in school will also apply to the bus. Transportation is a privilege. Students must follow the bus expectations. Failure to do so will result in disciplinary action up to and including bus suspension and/or loss of bus riding privilege.

The bus loading and unloading area at your student(s) building has designated times for buses only. If you have questions regarding parent drop off/pick up areas please see your building secretary.

Videotapes on School Buses

The Board of Education has installed video cameras on school buses to monitor student behavior. Actual videotaping of the students on any particular bus may be done. If a student misbehaves on a bus and his/her actions are recorded on a videotape, the tape will be submitted to the Director of Transportation/Designee or Building Principal and may be used as evidence of the misbehavior. Since these tapes are considered part of a student's record, they can only be viewed in accordance with Federal law.

Important Information Regarding Electronic Devices:

- No disruptive/inappropriate use of smart/cell phones or other electronic devices.
- No picture taking or recording on the bus.
- Headphones or earbuds should not be used while loading and unloading the bus, especially if the student crosses the street at the bus stop. While on the bus, students should have one ear piece out of their ear at all time to be able to hear the driver in the event of an emergency.
- No personal speakers may used on the bus at any time.

Bus Conduct

Transportation is a privilege. In the event of behavior concerns, district staff will contact you by phone or send a behavior slip home with your child. Repeated concerns or those of serious nature may result in loss of bus privileges. In that case, you will be notified by the Director of Transportation or building staff. *At anytime, the driver may assign seats or direct students in any reasonable manner to maintain safety.*

Your student's safety is our main priority. Please be sure they understand these simple measures to help ensure the safest bus experience possible.

Waiting for the Bus.....

Be on time at the designated bus stop 5 to 7 minutes prior to scheduled time

(Please remember, **drivers will not wait** for students who are not at their designated stop on time.)

Stay off the road at all times while walking to/from bus stop and while waiting for the school bus

Ride assigned bus only

Line up single file at least 10 feet off the roadway

Do not approach the bus until it's completely stopped

If you are a crosser, cross in FRONT of the bus after signal from the driver

Go directly to a seat and be seated

Be respectful of others and their property.

It is the responsibility of the parent or legal guardian to see that a child get safely to and from the bus stop and while at the bus stop.

While on the Bus.....

Be seated quickly, slide over for others, remain seated and face forward at all times

(The safest way for your child to ride the bus is to "sit down, sit back and put their hands in their lap".)

Keep head, hands, arms, legs and objects to oneself and inside the school vehicle at all times

Keep aisle clear and keep the bus clean

All bags, backpacks, band instruments, etc. must be held on students lap

Be respectful of others and their property

No eating or drinking

Keep the bus free of dangerous materials (alcohol, drugs, weapons, lighters and other hazardous materials);

Use appropriate language and topics

Not harass (physically, verbally or sexually) others

Not spit, bite, hit or pull hair

After Riding the Bus.....

Only exit the bus at assigned bus stop

Stay seated until the bus comes to a complete stop and the door opens

Exit in an orderly manner

Hold the handrail while using the steps

Do not remain near the bus after exiting

If you are a crosser, cross in FRONT of the bus after signal from the driver

Be respectful of others and their property

Our Bus Expectations

