

**OAKRIDGE PUBLIC SCHOOLS  
OAKRIDGE UPPER ELEMENTARY  
PARENTAL INVOLVEMENT PLAN**

Section 1116 of the Every Student Succeeds Act (ESSA) outlines a variety of Parental Involvement requirements for schools that receive Title IA funds. The purpose is to increase parental involvement in the school; program and solicit parents' participation in program decision making and implementation. Our plan is broken into four (4) parts:

- Policy Involvement
- Shared Responsibilities
- Building Capacity
- Accessibility

**Policy Involvement:**

1. We will host an annual meeting at a convenient time, early in the year, to which all parents shall be invited, to inform the parents of their school's participation under Title I, its requirements, and their right to be involved. Parents will be notified by letters, the media, and flyers prior to the meeting.
2. We will offer meetings using a flexible schedule, such as meetings in the morning or evening, and may provide, with funds provided under Title I, transportation, child care, or home visits as such relate to parental involvement. We will try to eliminate parental involvement barriers. In order to make meetings convenient for parents, workshops and programs will be held at different times of the day. Meetings will be held at Oakridge Public Schools.
3. Parents will be involved in an organized, ongoing way in planning, reviewing, improving, and evaluating the Title I school wide program. Oakridge Upper Elementary will involve parents by giving them a greater role by soliciting input on the development of the Parent Involvement Policy, keeping avenues of communication open, and keeping parents informed of student progress. Parents are urged to communicate with the faculty and staff of Oakridge Upper Elementary to better understand the needs of our students and to address academic concerns.
4. We will provide timely information concerning:
  - a. Title I programs in the school.
  - b. Results of the annual school review including school performance profiles.
  - c. Individual student assessment results and their interpretation.
  - d. A description and explanation of the school curriculum.
  - e. The assessments used to measure student progress and the proficiency levels the students are expected to meet.
  - f. Opportunities for regular meetings to formulate suggestions, share experiences with other parents and participate as appropriate in decisions relating to the education of their children.
  - g. Provide timely responses to parent suggestions.

5. We will collect all unsatisfactory comments regarding the School wide Plan and attach those comments to the School wide Plan when submitted to the LEA. Unsatisfactory parent comments must be expressed in writing. Responses to parent suggestions or concerns will be provided in a timely manner through conferences, letters, or phone calls. In addition, concerns and suggestions will be collected by the Parent Facilitator, and submitted to the LEA.

### **Shared Responsibilities:**

6. We will review annually our School Compact that outlines how the entire staff, parents, and students will share the responsibility for improved student academic achievement. This compact will be sent at the beginning of each school year and discussed at parent teacher conferences.  
[SCHOOL COMPACT](#)
7. Parents will be provided timely information on their child's progress access to staff, and opportunities to volunteer and participate in the child's classroom through a variety of meetings, conferences, workshops, and agendas. Information provided may include Title I programs, assessment results, curriculum, evaluation methods, and test results. Parents will be ensured meaningful two-way communication in a language that they can understand. Parents will also be provided information through the following outlets:
  - a. Student Support Team Meetings
  - b. Parent/teacher conferences occurring twice per year (once in the fall and once in the spring) where teachers will discuss the Parent Compact
  - c. Report Cards
  - d. Formative Assessment
  - e. Phone calls
  - f. Report cards, progress reports, Student Support Team notes, and agendas
  - g. Annual meetings

### **BUILDING CAPACITY:**

8. We will provide assistance to parents in such areas as understanding the:
  - a. State's content standards and student performance standards
  - b. School Improvement Plan
  - c. Title I Plan
  - d. State and local assessments
  - e. Ways parents can monitor their children's progress and work with educators to improve the performance of their children
  - f. Ways parents can participate in decisions relating to the education of their children
9. We will provide materials and training such as:
  - a. Helping parents improve their parenting skills so they can better help their children achieve academic success. Workshops will be provided for parents to enhance proficiency in such areas as improving study skills, parenting skills, nutritional needs, understanding academic

expectations and requirements, technology training, literacy training for parents, finances and any other information that our parents feel they need.

10. We will educate teachers, pupil services personnel, principals, and other staff members, with the assistance of parents, in learning the value of parental contributions. Oakridge Upper Elementary wants all staff to reach out to, communicate with, work with parents as equal partners, implement and coordinate parent programs, and build strong ties between home and school.
11. We will develop appropriate roles for community based organizations and businesses in parent involvement, including providing information about opportunities for organizations and businesses to work with parents and schools. We will encourage the formation of partnerships that include a role for parents.
12. We will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and language that parents can understand. This shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
13. We will conduct other activities, as appropriate and feasible, such as opportunities for parents to learn about development and child rearing issues designed to help parents become full partners in the education of their children.
14. We will assist in training parents to enhance the involvement of other parents. Such as calling other parents on the telephone to get parents to come out to the school for meetings and workshops.

**ACCESSIBILITY:**

15. We will make every effort to provide all required information in Section 1116 and other federally required reports in a format and language all parents can understand.