



**Regular Meeting of the Board of Education  
Wednesday, December 14, 2016 at 7:00 p.m.  
Administration Offices—Board of Education Room  
275 S. Wolf Lake Road  
Muskegon, MI 49442**

**MINUTES**

**I. CALL TO ORDER**

The Regular Meeting of the Oakridge Board of Education was called to order by President, Steve Roomsburg, at 7:00 p.m.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.*

**Steve Roomsburg designated Pam Bryant as Secretary for the meeting.**

**II. PLEDGE OF ALLEGIENCE**

**III. ROLL CALL will be taken with the following members present:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Ronda Borgman           | <input checked="" type="checkbox"/> Pam Bryant    | <input checked="" type="checkbox"/> Steve Crain     |
| <input checked="" type="checkbox"/> Gerry Dibble | <input checked="" type="checkbox"/> Brent Hartman | <input checked="" type="checkbox"/> Steve Roomsburg |
| <input checked="" type="checkbox"/> Craig Scott  |   |   |

**ABSENT: Ronda Borgman**

**IV. PUBLIC COMMENTS** At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

**There were no public comments.**

**V. APPROVAL OF AGENDA**

Recommended Action: That the agenda for the December 14, 2016 Regular Meeting be approved.

Motion: Craig Scott                      Support: Gerry Dibble                      Carried: 6-0  
Dissenting votes: none

**VI. SUPERINTENDENT'S REPORT**

- Item A. 2015-16 Auditor's Report – Brian McFarren, Brickley DeLong (hand-out)  
**Audit—Well done. Explained how Federal funds were the cause of budget variances and how such funds have strict rules on what they can be spent on.**  
**Tom Livezey acknowledged and congratulated the Board for the years of hard work and tough decisions to regain a stronger financial position while sharing recent surpluses with increases to employee wages. This is the first audit since the 2007-08 school year that our fund balance is over the Board's minimal desirable level of 10 percent. The 2015-16 school year audit showed an 11 percent fund balance. Tom cautioned not to relax for long as we lost \$135,000 in revenue for 2016-17 from enrollment of 18 kids less than projected. We also added \$162,200 in unanticipated expenses from the need to hire 2 additional kindergarten teachers in August.**

**VII. CONSENT GROUPING**

Recommended Action: That the Board of Education approves the following:

- Item A. Minutes of the November 30, 2016 Special Meeting (Tab 1)  
 Item B. Review of the payments made for the November, 2016 Bills List in the amount of \$659,358.95 (Tab 2)  
 Item C. Acknowledge the resignation of DeAnn Carpenter, Special Education Teacher at Oakridge Lower Upper Elementary effective December 31, 2016 (Tab 3)  
 Item D. Out-of-State Trip/Chicago (Tab 4)

Motion: Craig Scott Support: Brent Hartman Carried: 6-0  
 Dissenting votes: none

**VIII. BOARD REPORTS (Tab 5)**

- Item A. Finance—Todd Hronek  
 Item B. Curriculum—Pollie Gilchrist  
 Item C. Facilities & Operations—Cory Schullo  
 Item D. Technology—Rex Thelen  
 Item E. Buildings—Jason McVoy, Troy Moran, Joey Bennink  
 Item F. Athletics—Gene Gifford

**IX. INFORMATION ITEMS**

- Item A. Teen Health Center Update (Tab 6)  
**Craig Scott—Health Center and District being recognized by Positively Muskegon.**

**X. DISCUSSION ITEMS**

- Item A. Eagle Strategic Plan Focus Area: Replacement cycle for district vehicles.  
 - 1995 Tractor (Tab 7)  
 - 1998 Maintenance Truck (Tab 8)  
**Steve Roomsburg motioned and Brent Hartman seconded to move to Action Items tonight. Carried 6-0 Dissenting votes: none**
- Item B. District Communications (Tab 9)  
**Brent Hartman wants to move forward with hiring person for support for Tom. Steve Roomsburg wants someone on board for positive communications skills. Steve Roomsburg motioned and Craig Scott seconded to move to Action Items tonight. Carried 6-0 Dissenting votes: none**

**XI. ACTION ITEMS**

- Item A. Recommended Action: That the Board of Education approves the application for Preliminary Qualification of Bonds for submission to the Michigan Department of Treasury (Tab 10)

Motion: Craig Scott                      Support: Brent Hartman                      Carried: 6-0  
 Dissenting votes: none

- Item B. Recommended Action: That the Board of Education approves the recommended purchases to replace the District owned 1995 tractor and 1998 maintenance truck as presented and approves putting the replaced truck/tractor up for bid sale upon arrival of new truck and tractor.

Motion: Brent Hartman                      Support: Gerry Dibble                      Carried: 6-0  
 Dissenting votes: none

- Item C. Recommended Action: That the Board of Education authorizes the Superintendent to post the communications position within the parameter established in the presented District Communication proposal and profile.

Motion: Craig Scott                      Support: Gerry Dibble                      Carried: 6-0  
 Dissenting votes: none

**XII. PUBLIC COMMENTS** At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

**Melanie Wymer, 564 Richmond Avenue, Kudos to Lower Elementary for the Title 1 event. Showed her and her son how to help him and gave him exposure to speaking in front of an audience.**

### **XIII. BOARD COMMENTS**

**Gerry Dibble—Impressed with the numbers Pollie gave on achievement of Oakridge kids who have been at Oakridge at least 3 years. Kudos to staff and Tom for a great school year.**

**Craig Scott--Thankful for where we've been and help from staff. Thanks to Steve Crain for 16 years and to Pam for 6 ½ years of service on the Board and their involvement.**

**Brent Hartman—Thanks to Gene Gifford for coming and thanks to Steve Crain for a consistent, calm voice of reason on the Board. Thank you Pam Bryant for our chats.**

**Steve Crain—Been able to see everyone who is here begin their career at Oakridge. This is the best Board he has worked with in the 16 years. Wishes everyone the best and thanks for your support.**

**Craig Scott—Thankful for this team—Board and staff to be able to make the tough decisions we've had to make and the support from the staff.**

**Pam Bryant—Learned so much from being on the Board—appreciates the staff, curriculum directors and Tom, especially.**

**Steve Roomsburg—Thanks for this Board and thanks to Steve Crain for being the voice of reason. This Board has been a team effort from Board to community.**

**Merry Christmas & Happy New Year**

### **XIV. ADJOURNMENT**

**Recommended Action: That the meeting be adjourned; the time being 7:55 p.m.**

**Motion: Craig Scott  
Dissenting votes: none**

**Support: Steve Crain**

**Carried: 6-0**