



**Special Meeting of the Board of Education  
Saturday, January 14, 2017 at 9:00 a.m.  
Administration Offices—Board of Education Room  
275 S. Wolf Lake Road  
Muskegon, MI 49442**

**MINUTES**

**I. CALL TO ORDER**

The Special Meeting of the Oakridge Board of Education will be called to order by Steve Roomsburg, President, at 9:04 a.m.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.*

**II. PLEDGE OF ALLEGIENCE—Pledge was recited**

**III. ROLL CALL will be taken with the following members present:**

- |                                                    |                                                     |                                                  |
|----------------------------------------------------|-----------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> Ronda Borgman  | <input checked="" type="checkbox"/> Kathy Coon      | <input checked="" type="checkbox"/> Gerry Dibble |
| <input checked="" type="checkbox"/> Brent Hartman  | <input checked="" type="checkbox"/> Steve Roomsburg | <input checked="" type="checkbox"/> Craig Scott  |
| <input checked="" type="checkbox"/> George Tindall |                                                     |                                                  |

**IV. APPROVAL OF AGENDA**

Recommended Action: That the agenda for the January 14, 2017 Special Meeting be approved.

Motion: Craig Scott                      Support: Gerry Dibble                      Carried: 7-0  
Dissenting votes: none

**V. PUBLIC COMMENTS** At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

**There were no public comments.**

**VI. CONSENT GROUPING**

Recommended Action: That the Board of Education approves the following:

Item A. Minutes of the January 4, 2017 Organizational Meeting (Tab 1)

Motion: Craig Scott

Support: Gerry Dibble

Carried: 7-0

Dissenting votes: none

**VII. BOARD PROFESSIONAL DEVELOPMENT**

Item A. Fundamentals of School Board Service—Presented by Michigan Association of School Boards

**Begins 9:07am**

**DISC Profile**

**Scott Morrell, Senior Consultant MASB**

**Introductions--Round table**

**--Gerry Dibble**

**--Crag Scott**

**--Steve Roomsburg**

**--Brent Hartman**

**--Ronda Borgman**

**--George Tindall**

**--Kathy Coon**

**--Troy Moran**

**--Pollie Gilchrist**

**--Tom Livezey**

**--Leadership teamwork has a direct impact on student achievement.**

**--Workshop Objectives**

**-Identify and appreciate your own behavior style.**

**-Identify and appreciate others' behavior styles.**

**--DISC—William Marston (psychologist/inventor/lawyer)**

**-DISC is a doorway to communication**

**-helps us attain better understanding of ourselves and others**

**-deals with observable human behavior**

**D – dominance I – influence S – steadiness C – compliance**

**--Graphs-review individual graphs**

**Natural Style—who you really are**

**Adapted Style—your response to the environment.**

**--General Characteristics for each letter of DISC**

**Descriptors**

**Value to the team**

**Ideal environment**

**Tendency under stress**

**Possible Limitations**

**--First impressions ven diagrams**

**--Know Thyself**

**general characteristics**

**most true items**

**items that require editing**

**items that seem false**

**--Know others on success insights wheel**

**--Understanding others on success insights wheel**

**--Understanding the team**

**--Dynamic communication**

**-Keys to success**

**understanding yourself**

**recognize and understand and appreciate others**

**adapting your style**

**practice keys often**

**suggest follow ups—review periodically**

**--Emotional Relation to profiles**

**Introduction to Board Service**

**Scott Morrell, Senior Consultant MASB**

**--Review Oath of Office**

**-explanation and meaning**

**-powers and responsibilities**

**--The key work of Boards**

**-vision**

**-accountability**

**-policy-document renewal**

**-community leadership**

**-relationships**

**-student achievement**

**-growth**

**--District Goals**

- key work and goals for the Board of Education
- Superintendent Performance Standards & Goals
- school improvement plans
- progress of the school district

**--Ethics**

- importance/significance of role
- ethical imperatives
  - moral
  - legal
  - pragmatic
  - perceptual
- ethical dilemmas

**--Role & Responsibilities**

- governance cycle
- Board adopts vision, goals, measures
- Board ensures alignment
- Administration develops and implements plan
- Administration reviews progress

**--District Structure**

- Strategic—School Board
- Tactical---Administration
- Operational—Teachers and Support Staff

**--Goal Setting**

**--Policy**

**--Hiring and evaluating Superintendent**

**--Budget**

**--Curriculum**

**--Staffing and appraisal**

**--Facilities**

**--Division of Responsibilities**

- Board--votes
- Superintendent--makes recommendations

- Open Meetings Act**
- Business to be transacted**
- Legal**
- Meeting posting requirements**
- Public comments**
- Agendas**
- Closed sessions**

**Program ended 3:45pm**

**VIII. PUBLIC COMMENTS** At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

**There were no public comments.**

**IX. BOARD COMMENTS**

**Brent Hartman—Read a letter from the Golden Eagles (attached).**

**Craig Scott—Thought training was helpful—thanks to trainer.**

**Steve Roomsburg—Grateful for training, thanks everyone for being here.**

**X. ADJOURNMENT**

**Recommended Action:** That the meeting be adjourned; the time being 3:51 p.m.

**Motion:** Craig Scott

**Support:** Gerry Dibble

**Carried:** 7-0

**Dissenting votes:** none



**OAKRIDGE**  
PUBLIC SCHOOLS

November 22, 2016

Hello,

This letter is being sent to say "Thank You" so much for your thoughtful donation to the Oakridge Senior Citizen Thanksgiving Dinner. We feel the night was a huge success with over 200 community members leaving with a smile on their face and a full stomach.

We appreciate your support of this event. On behalf of Oakridge Golden Eagles, we thank you again.

Sincerely,

Melody Clarke

Senior Citizen Coordinator