

17/18 SCHOOL YEAR CHANGES AND NEW ENROLLMENT

Oakridge Public Schools
Transportation Department

TRANSPORTATION ENROLLMENT FORM

Attention Parents: Please renew this form each year so that we have the most up to date information for students. All information from the previous year will be removed from our transportation system. Return completed form before the last day of school. If your student will not need transportation services, please complete the first and last name and circle no transportation necessary for the morning pick up and afternoon drop off.

 New Enrollee *Change of Address* *Change of Pickup/Drop off Location* *New School year*

Student First Name: _____ Last Name: _____ MI: _____
School: _____ Grade: _____ Gender: _____ Home Phone: _____

Home Address: _____
City: _____ ZipCode: _____

Parent/Guardian Phone

Name: _____ C: _____ W: _____

Name: _____ C: _____ W: _____

In order to increase student safety and be more operationally efficient, Parents/Guardians are requested to identify one (1) pick up location and one (1) drop off location for the school year.

Morning Pick Up Location: (circle one) **HOME** **ALTERNATE SITE** **NO TRANSPORTATION**

Alt Site Address: _____ Contact Person/Phone: _____

Afternoon Drop-Off Location: (circle one) **HOME** **ALTERNATE SITE** **NO TRANSPORTATION**

Alt Site Address: _____ Contact Person/Phone: _____

Half Day Drop-Off Location: (circle one) **HOME** **ALTERNATE SITE** **NO TRANSPORTATION**

Alt Site Address: _____ Contact Person/Phone: _____

To help us assist students please indicate any behavior/health/allergy concerns and action to be taken:

Transportation Information:

******There must be a parent/guardian at the bus stop to receive Kindergarten students after school******

1. Parents/guardians will need to identify one pick-up location and one drop-off location for the entire school year. If the alternate site arrangements vary from day to day, it will become the parent's responsibility to provide transportation on those alternate days.
2. There will be **no bus passes** provided for any reason i.e. a friend is riding home with your child. This reduces end of day confusion for all district staff and students
3. Buses do not travel down every road, cul-de-sac, dead-end streets, and private roads/drives, or into every subdivision.
4. Bus route information for will be available on the parent view of Powerschool approximately 1 to 2 weeks before the start of the year.
5. It is the responsibility of the parent/guardian to see that a child gets safely to and from the bus stop. Parents of younger students are encouraged to be at the bus stop to receive their student upon drop off.
6. Please allow 5 business days for the office to make transportation request changes.

Parent/Guardian Signature

Date

Lower Elementary ***Upper Elementary*** ***Oakridge High School*** ***Oakridge Middle School***

For transportation office use only:

Date received: _____ Received by: _____ Initiation date: _____
Return called by _____ Spoke with: _____ Date: _____ Transfinder _____ Sent to School(s) _____
 Copy to Driver(s) Notified Parent Printed Copy of Route