



**Worksession Meeting of the Board of Education
Wednesday, December 5, 2018 at 7:00 p.m.
Administration Offices—Board of Education Room
275 S. Wolf Lake Road
Muskegon, MI 49442**

MINUTES-DRAFT

I. CALL TO ORDER

The Worksession Meeting of the Oakridge Board of Education was called to order by President, Craig Scott, at **7:00 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members Present: Craig Scott, George Tindall, Ronda Borgman, Gerry Dibble, Jeff Kartes, Cheryl Harvey

Members Absent: Brent Hartman

IV. APPROVAL OF AGENDA

Recommended Action: That the agenda for the December 5, 2018 Worksession Meeting be approved.

Motion: **Jeff Kartes**
Dissenting votes: **None**

Support: **Ronda Borgman** Carried: **6-0**

V. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

None

VI. CEREMONIAL OATH OF OFFICE (Tab 1)

Item A. Cheryl Harvey
Item B. Jeff Kartes

VII. TRADITIONAL AND CEREMONIAL SIGNING OF THE CODE OF CONDUCT

- Item A. Board members will review and sign the Oakridge Board of Education Code of Conduct (Tab 2)

VIII. SUPERINTENDENT’S REPORT

- Item A. 2017-18 Auditor’s Report – Brian McFarren, Brickley DeLong (hand-out)
Craig Scott complimented Oakridge staff for the clean audit and improving financial condition. Auditor praised District for ease of working with the Oakridge staff and their preparedness. Auditor praised consistent annual accuracy of near 98-99% between end of year budget to actual final audit. Auditor recommended a 10% minimum fund balance.

IX. CONSENT GROUPING

Recommended Action: That the Board of Education approves the following:

- Item A. Minutes of the November 7, 2018 Regular Meeting (Tab 3)
- Item B. The hiring of Tim Parker as Boys Varsity Track Coach (Tab 4)
- Item C. The hiring of Dai-Trang Thai as Secondary Special Education Teacher at Oakridge High School (Tab 4)
- Item D. The hiring of Beth Vaughan as Secondary Special Education Teacher at Oakridge High School pending graduation (Tab 4)
- Item E. Acknowledgement of the resignation of Deb Brewer, Paraprofessional-Monitor at Oakridge Upper Elementary (Tab 5)
- Item F. Overnight Student Trip—Sixth Grade Camp (Tab 6)
- Item G. Chicago Christmas Trip with Senior Current Issues Students (Handout)

Motion: **Jeff Kartes** Support: **Gerry Dibble** Carried: **6-0**
Dissenting votes: **None**

X. DISCUSSION ITEMS

- Item A. Sex Education Advisory Board Recommendations (Tab 7)
Move recommendation to action item at next meeting.

- Item B. Board Policy Updates (Tab 8):

0000	Bylaws
0100	Definitions
0122	Board Powers
0131.1	Bylaws and Policies
0143.1	Public Expression of Board Members
0165.6	(new) Cancellation
0166	Agenda
0167.1	Voting
0167.2	Closed Session
0167.3	Public Participation at Board Meetings
0167.6	(new) Use of Social Media
1000	Administration
1422	Non-Discrimination and Access to Equal Educational Opportunity
1662	Anti-Harassment

2000	<u>Program</u>
2112	Parent and Family Engagement
2260	Non-Discrimination and Access to Equal Educational Opportunity
2261	Title 1 Services
2261.01	(replacement) Parent Participation in Title 1 Programs
2261.03	(new) District and School Report Card
2271	Postsecondary (dual) Enrollment Option Program
2700	Combined PA 25 Annual Report and No Child Left Behind Report Card
3000	<u>Professional Staff</u>
3120	Employment of Professional Staff
3120.04	Employment of Substitutes
3122	Nondiscrimination and Equal Employment Opportunity
3130	Assignment and Transfer
3362	Anti-Harassment
4000	<u>Support Staff</u>
4122	Nondiscrimination and Equal Employment Opportunity
4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers
4362	Anti-Harassment
5000	<u>Students</u>
5330	Use of Medications
5460	Graduation Requirements
5517	Anti-Harassment
5517.02	Sexual Violence
5540	Interrogation of Students
5611	(delete) Due Process Rights (relocated to 5600)
5630.01	Student Seclusion and Restraint
6000	<u>Finances</u>
6120	Safety Deposit Box
6325	(new) Procurement-Federal Grants/Funds
6350	(delete) Prevailing Wage Coordinator
7000	<u>Property</u>
7543	(new) Remote Access to the District's Network
8000	<u>Operations</u>
8210	School Calendar

Move recommendations to action item at next meeting.

Item C. \$250,000 Safety Grant Award & Technology/Security Millage Priorities (Tab 9)

**Board reviewed scope and timeline of Safety Grant.
Board requested to issue RFPs for added parking at Upper Elementary to reduce traffic safety/security concerns of students along Wolf Lake Road funded by Tech/Security Millage.**

Item D. Facility Needs

Board will discuss this further after new Board Members are seated.

XI. PUBLIC COMMENTS

At this point in the agenda, the public may address the Board of Education. (Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting.)

Melanie Wymer 5640 Richmond: Spoke about ongoing informal community discussions at local restaurants. They are going well. Great discussions and input.

XII. BOARD COMMENTS

Craig Scott: Welcome Cheryl to her 1st Board meeting and the new Board Members Elect that are in the audience tonight. Thank you, Gerry, for your service on the Board these last few years. Thanks to Mike again who is in the audience for your service to the Board.

Gerry Dibble: It has been a great experience being on the Board though good times and bad times.

George Tindall: Thanks for great presentations tonight by Pollie...a great presentation. Thanks Tom for all the work on the Grant for Safety.

Ronda Borgman: Thanks Tom for all the hard work on the Safety Grant and the presentations tonight.

Jeff Kartes: Thanks Todd for all the work to have the audit come out so great. Your work is much appreciated. Great job on the presentations tonight. Thank you Melanie for hosting the Round Table meetings in the community.

Cheryl Harvey: Thanks to the Board for making me feel welcome to the board table. Thank you for the great presentations tonight. It was well presented.

XIII. CLOSED SESSION

Item A. Recommended Action: That the Board of Education enters closed session to consider the closed session minutes of the prior closed meeting, to discuss a periodic personnel evaluation of a staff member per the request of the individual, and discuss matters pertaining to the negotiations of a collective bargaining agreement.

Roll Call Vote:

Ronda Borgman **Yes**

Gerry Dibble **Yes**

Cheryl Harvey **Yes**

Jeff Kartes **Yes**

Craig Scott **Yes**

George Tindall **Yes**

Carried: **6-0**

Board enters closed session, the time being **9:00 p.m.**

Board returns to open session, the time being **11:01 p.m.**

Item B. Recommended Action: That the Board approves the prior closed session minutes considered during closed session.

Motion: **Gerry Dibble**
Dissenting votes: **None**

Support: **George Tindall** Carried: **6-0**

Item C. Recommended Action: That the Board approves the personal evaluation reviewed in closed session.

Motion: **Gerry Dibble**
Dissenting votes: **None**

Support: **Cheryl Harvey** Carried: **6-0**

XIV. ADJOURNMENT

Recommended Action: That the meeting be adjourned; the time being **11:02 p.m.**

Motion: **Jeff Kartes**
Dissenting votes: **None**

Support: **Gerry Dibble**

Carried: **6-0**