



**Organizational Meeting of the Board of Education  
Wednesday, January 8, 2025, at 6:00 p.m.  
Administration Offices – Board of Education Room  
275 S. Wolf Lake Road  
Muskegon, MI 49442**

**MINUTES - DRAFT**

**I. CALL TO ORDER**

Per Board Bylaw 0151, this Organizational Meeting of the Oakridge Board of Education will be called to order by the ranking officer of the preceding year's Board, Jeff Kartes, who shall serve as presiding officer until the election of a temporary chairperson, who shall in turn serve until the election of a President at 6:00 p.m.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item Public Comments. Please turn off or silence your cell phone to avoid disruption during the Board meeting.

**II. ROLL CALL**

Jeff Kartes       Douglas DeWitte    Tammy Stolberg  
 George Tindall    Craig Scott       Brandon VanDonkelaar    Krista Ritchard

**III. PLEDGE OF ALLEGIANCE**

**IV. CEREMONIAL OATH OF OFFICE**

Item A.      Tammy Stolberg (Tab 1)  
Item B.      Krista Ritchard (Tab 2)

**V. APPROVAL OF AGENDA**

Recommended Action: That the agenda for the January 8, 2025, Organizational Meeting be approved.

**Motion: Craig Scott**

**Support: Douglas DeWitte**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

## **VI. PUBLIC COMMENTS**

At this point in the agenda, the public may address the Board of Education. Please state your name and address. If your comments are a specific question, please speak with the appropriate staff member after the meeting. During public comments, in person attendees may raise their hand to be recognized. Board Bylaw 0167.3 – Public Participation at Board Meetings applies for this meeting.

## **VII. ELECTION OF OFFICERS**

Procedure:

The temporary chairperson will call for and accept nominations for the President. Then, election of the President shall be by a majority of the full Board. Where no such majority exists on the first vote, a second vote shall be cast. The President elect will then repeat this process for each officer.

### **Item A. Board President**

**Nominations: Jeff Kartes**

**Vote #1: Craig Scott Carried: 7-0**

**Vote #2: Choose an item. Carried: Choose an item.**

### **Item B. Vice-President**

**Nominations: Douglas DeWitte**

**Vote #1: Craig Scott Carried: 7-0**

**Vote #2: Choose an item. Carried: Choose an item.**

### **Item C. Secretary**

**Nominations: George Tindall**

**Vote #1: Brandon VanDonkelaar Carried: 7-0**

**Vote #2: Choose an item. Carried: Choose an item.**

### **Item D. Treasurer**

**Nominations: Tammy Stolberg**

**Vote #1: George Tindall Carried: 7-0**

**Vote #2: Choose an item. Carried: Choose an item.**

**VIII. CONSENT GROUPING**

Recommended Action: That the Board of Education approves the following:

- Item A. Minutes of the Regular Board Meeting on December 8, 2024 (Tab 3)
- Item B. Hire of Jeffrey Sterken, Maintenance of Building & Grounds (Tab 4)
- Item C. Resignation of Christina Normandin, Special Education Paraprofessional, Oakridge Lower Elementary (Tab 5)
- Item D. Hire of Nikkole Wagner, Paraprofessional-Monitor, Oakridge Lower Elementary (Tab 6)
- Item E. Acceptance of \$1,494.00 grant from ARRL – The National Association for Amateur Radio, to Chad Majeske for materials to prepare students in the Wireless Flight and Technology (drone) class (Tab 7).
- Item F. Hire of Sylvia Dueling, Paraprofessional-Monitor, Oakridge Upper Elementary (Tab 8)
- Item G. Hire of Jennifer Slager, Paraprofessional-Monitor, Oakridge Upper Elementary (Tab 9)
- Item H. Resignation of T.J. Ruel, Maintenance (Tab 10)

**Motion: Craig Scott**

**Support: Brandon VanDonkelaar**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

**IX. DISCUSSION ITEMS**

- Item A. Discuss Board Self Evaluation Process (Tab 11)
- Item B. Annual review of the Board Code of Conduct (Tab 12) **Moving Action Item tonight.**

**X. Action Items**

Recommended Action: That the Board Accept the Code of Content as Presented.

**Motion: Craig Scott**

**Support: Brandon VanDonkelaar**

**Carried: 7-0**

**Dissenting votes: Choose an item.**

**X. PUBLIC COMMENTS**

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**XI. BOARD COMMENTS**

Tammy commented Welcome to our new Board member Krista and the grants that Chad received. The new lockers look great in the OLE.

Craig asked about Board 101 Training and that has been scheduled for February.

**XII. ADJOURNMENT**

Recommended Action: That the meeting be adjourned; the time being **6:25 p.m.**

**Motion: Craig Scott      Support: Brandon VanDonkelaar**

**Carried: 7-0      Dissenting votes: Choose an item.**