| Student/parent submits |
| :---: |
| request for an online |
| course by the established |
| due date for consideration. |
| School official (counselor/ |
| principal) determines |
| eligibility. |



School can deny request for the specific course, but must make reasonable efforts to find a rigorous course from the state catalog. If no such course exists,


Start course enrollment process with student. Have student and parent complete school contract for taking online course, identify mentor for student support, outline roles/responsibilities for mentor and student, and register student for approved online course.

Note: *If denied, parent may appeal to district superintendent and then to ISD superintendent or designee.

